

DRAFT -- MANAGING IN TOUGH TIMES
NATIONAL EXTENSION INITIATIVE PLANNING MEETING AGENDA

Crowne Plaza-Dallas, Addison, TX
May 6-8, 2009

Meeting Deliverable: Complementing work already in progress, develop a Cooperative Extension System plan to deliver timely, marketable, and effective information and education to assist individuals, families, youth, farmers, and communities manage in tough times.

Wednesday – May 6

Objective: Become familiar with workshop activities & participants

4:30-5:30 pm *[Core Planning Team]* check in to finalize details

6:00-7:30 pm *[Whole Group]* Welcome & Preview workshop agenda and purpose

Thursday – May 7

Objectives: Establish resource inventory, Lay groundwork for implementation plan

7:30 a.m. Continental breakfast

8:00-8:30 pm Welcome and Introductions
Preview project vision and meeting expectations
Preview Thursday activities

8:30-10:00 am Examine eXtension tools
Establish criteria for inventory content

10:00-10:15 am Break – move into Content Work Groups

10:15-12:00 pm *[break into 4 Content Work Groups]*
Reach consensus on critical content issue topics related to MiTT
Recommend relevant educational programs and resources

12:00-1:00 pm Lunch on site

1:00-3:00 pm *[Content Work Groups]* Continue work from late morning
Discern what is missing and what needs to be strengthened
[Process Work Teams] Lay groundwork for implementation strategies

3:00-3:15 pm Break – reconvene as whole group

3:15-4:30 pm Teams report out to whole group

4:30-5:30 pm Provide feedback on eXtension tools
Preview Friday tasks

DINNER *[Core Team meet for dinner as a group]*

Friday – May 8

Objectives: Formulate implementation plan and strategies to carry out initiative

8:00-8:45 am Recap and Preview Friday activities

8:45-10:30 am *[Work Teams]* Formulate implementation plan

10:30-10:45 am Break

10:45-12:00 pm Report out to whole group
Preview next steps

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